SUFAC

Meeting Minutes for February 2nd, 2017

# **Call to Order**

SUFAC Chair Allison called the meeting to order at 5:15 pm.

1. Roll Call
	1. Members Present: Allison LeMahieu, Sam Welhouse, John Landrum, SGA Exec., Lea Truttman-OFO, Courtney Zambon, Mark Fischer, Alexis Galvan, Kaylie Noll, Alex Zeller, and Brianna Messner.
	2. Members Absent: Nik Austin, Dylan Tritt, Jacob Fierst, Allie Hislope, Jaclyn Delagrange, and Christopher Thomas.
2. Recognition of Guests: Dani Fulwiler, Johuua Beversdorf, Supatis Menuomin, Kelton Jennings, Katrina Blahnik, Allee Schramm, Katrina Weber, Eric Short, Dwayne Hairees, Evan Ash, Alana Dallas, JP Leary, Aubrey Defie, Jake Huempfner.
3. Approval of Agenda and Minutes: Allison entertained a motion to approve the agenda. Mark motioned. Brianna seconded. Voice vote. Agenda passed.

Allison entertained a motion to approve the minutes from January 26th, 2017. Mark motioned. Brianna seconded. Voice vote. Minutes passed.

1. Reports
	1. OFO: Contingency is $30394.42 and org start up is $1377.62.
	2. Liason: Men’s and Women’s basketball tonight, Saturday swimming and diving in Madison, Tuesday at 5 Foodways: Authentic and Western, psychic fair on Wednesday, and cheap seats this weekend is Moana.
	3. Senate:
	4. SGA Exec:
	5. Vice Chair: Winter session $751 for international dinner, reallocation of $4706.24 for bussing and campus kitchen $40 for exam certification. This week Phoenix Students for life $106 for food.
	6. Chair:
2. New Business:
	1. Jazz Society Travel request: (Kelton)
		1. We want to take a trip to Milwaukee with a guest artist. We would be staying overnight and playing music at the jazz ensemble, playing with the guest artist. We underestimated what we would need for this trip when we put it in our budget last year, these are the corrections.

Questions/Comments:

Allison – Like they said it was in budget and approved last year they just need more money for this trip than they expected.

Q: John – Is it still within guidelines?

A: Allison – Yes.

* 1. Intertribal Travel request: (Dani, Johuua, Supatis, Dwayne, Alana, and Aubrey)
		1. We need funds to go on a trip for 3 days 2 nights, we don’t have a budget for this year so looking for funds for this.

Questions/Comments:

Q: Allison – You have over $4,000 in agency. If you have that money, why should we give you money if you could use the money you have in your agency?

A: We have a couple of events coming up, that will take about 25% of the agency. We also want to plan a few other events that we won’t be able to allocate funds from SUFAC for and we want to have some left over because we want to leave some money for future years so when new people take over they have something to work with. I joined because there are a lot of opportunities to be a leader, and this trip would allow me to use those leadership skills. I see a potential in our group and with these funds it would help get us off in the right directions. The $4000 is from the previous members, we are sending out 8 people on this trip and it will chip away at our agency if we want to go to other conference our allocation funds would be gone right away. Our allocation funds cannot go toward food and being a cultural org we need to look where we are going to go this upcoming fall. We don’t have a budget so we need to make do what we have right now. We are all new leadership and this opportunity allows us to bond and get to know each other.

Q: Courtney – When did you plan this trip?

A: This is an annual event; however, we were not informed of this even until last week. Widening the circle, it is in Lacrosse so a lot of the funds are going toward fuel and lodging. It mostly for students trying to support each other. We don’t know where we are going yet but we know these events will be worth our while and help grow as leaders.

Q: Sam – I assume you want us to take immediate action on this since it is next weekend, we cannot…

A: Allison – We would have to…

1. Student Org Budget Hearings:
	1. Alternate Theatre: (Evan)
		1. This year we created a new at large board member potion that I am taking because my name is still on a lot of stuff. We are the student arm of UWGB Theatre Department. We do outreach that the campus department may not be able to do. We fully produce student production, we pay for everything in that. We have a small budget in committed for supplies that is mostly photocopy for duplication of posters for our shows along with printing programs. Contractual, what we have done the last two years is bring in professional guest artists, last year we had two workshops. We adjusted that to reflect the new ceiling so we can hopefully get larger names for that. Course awards is a banquet sponsored by us for the Theatre Department. This is the first year it was in our budget though. We also have two trips, a day one in the fall to Milwaukee and an overnight trip in Chicago. We spend time in city and see a show and that is great experience with great trip attendance, the last few years we maxed out on attendance.

Questions/Comments:

Q: Allison – The Chicago trip is overnight? It says 2 nights?

A: It is two nights/3 days.

Q: Mark – For the food, it is at $900 and don’t we need an itemized list

for anything over $150?

A: Allison – It is there on the far right, I know we talked about this last week, for their itemized food list are we ok with what they have?

Q: Alex – How did you get $900 for the food?
A: Last we had a caterer bring in food, so the number is about what we were charged last year for that. It has evolved into a semi-formal end of the year banquet. It could seem large since this is the first year it is in the budget.

Q: Allison – Are we OK with the itemized list they have?

A: Straw poll – looks good as is.

* 1. Anime Club: (Jake)
		1. Pres. Anime Club is all about, anime which is Japanese animation, it is different from western animation, it has more serious stories and a more interesting structure. We spend most of our time watching anime, we also having been trying to branch our club out recently. For example, in the budget for next year we are trying to get the rights to air an anime movie on campus.

Questions/Comments:

Allison – Note everything is in guidelines and they changed their org contribution for both trips so they were in guidelines. I did notice for hotels the price is over the limit, Lea will have to work with you on that. When there is technology in the capital items we need to make sure it is essential for their group function.

Q: Allison – Can you elaborate what these trips are for?

A: We travel to a convention, it’s a whole bunch of people who get together and talk about anime and all the nerdy stuff for a weekend and then we come back on Sunday. It is a great opportunity because it allows us to do more than be on campus, it allows us to network and communicate with others. They bring in guests from the anime and video game world. It’s a lot of fun and entertaining and also a great chance to be more than a small group on campus and represent UWGB on a bigger scale.

Q: Brianna – How much do these anime videos cost? I see you have $500 down for new ones in the budget.

A: Since anime is a rather neat thing, the DVDs and Blu-rays cost more because not as many people buy them so they can go from $40-100. We try get about 6 videos. Also I should mention we keep those in the org drawers.

Q: Allison – I see you’re asking for a new Blu-ray player, why do you need that?

A: We currently don’t have one... Blu-rays are becoming the most popular way to sell anime videos. Some aren’t even available on DVD and we had to arrange to borrow one and it was an inconvenience. To be able to own a Blu-ray player would be really convenient for us.

Q: Allison – Can you explain cosplay?

A: Another big thing that happens at the conventions is the cosplay showcase, or contest. It is dressing up as your favorite character from a video game series, like Mario, and the idea is to dress up in the character and act that character out in front of everyone. At the conventions, there are prizes and places. Last semester we had our very first cosplay showcase, it was not a contest because we just want everyone to do their best and have it not be a contest.

Q: Sam – How many videos do you have right now?

A: We are running out of space in our drawer because it has magazines in it, which we don’t use any more. I think we have about 40 shows, I can send a list. Some of them are from the early 2000s so small increase over time.

Q: Alex – For the Godfather showing, is that only for members?
A: The idea is that it would be for everyone.

Q: Alex – Will it be free?

A: We do not know… We were planning on it to help increase attendance.

* 1. DJS Society: (Evan)
		1. This is a new org that was founded last semester, we got the idea for it since other majors have their own orgs, like history humanities, and we are a department that prides itself on how students driven we are, so we wanted to create one for us. Committed – small duplication and photocopy, for posters. Capital – the old campus read, a book that the whole campus would read and we felt if the students were to think of a book that we could order a dozen copies of it and students can get together to read and discuss outside of student classrooms. Contractual – we include this at the ceiling for guest speakers so we can attract a larger name and that also gives us a wider selection. The trip – there are a lot of conferences, the one we have seemed like the most feasible, we know it goes over $40/person/day. The registration cost per person is slightly high, $70/person. We are assuming the professor will pay for their own fee since it is higher, it is in Detroit and we are open to trying to fix stuff so that it might be closer to the guidelines. I crunched numbers and I couldn’t get the cost under $40 a day per person. I am still asking for it because it is “close” to it at about $45/person/day.

Questions/Comments:

Q: Allison – When it comes to educational orgs, we just want to make sure the students are behind it and it’s not an arm of the department of

trying to get more money.

A: We were just talking with the professors about some ideas that would be fun for the club to do. I came up with the common read, and we would do more social stuff. I didn’t know of any conferences around the area so I ask the professor for some ideas.

Q: Allison – For the screening you want to put on, the goal is the event isn’t put on for just academic credit purposes, correct?

A: It is completely disconnected.

The cost per room per night is an estimate based off the conferences website so that could change.

Q: Allison – Can you talk about what would happen at this conference?

A: It covers a lot of areas, a lot of speakers coming in from a lot of different areas. There are essay submissions, speakers, workshops, author book tours, etc. It would give students who are interested in this a lot of opportunities, a lot of the topics are similar to the majors and interests of the students in the major as well.

* 1. Engineering Club: (Katrina and Eric)
		1. We have a few higher priced activities and objections. We are looking for more committed funds. We have a 3D printer which might change because the department gained two 3D printers, so we might want to put that money toward material for the 3D prints and maintenance of the machines. We could lower that price for that as well then. The filaments cost $25 per role. We have 20 students and we want 1 roll per student, that allows them to use it for the group or academic purpose, for uses in projects. The cardboard canoe, we want $500 for that, we want to have a competition, a lot of that goes toward the cardboard and duct tape. We are hoping to use that to elaborate our members intro creating a concrete canoe that could turn into a competition between other UW schools or a national competition.

Q: Allison – Can you explain the purpose of these canoes?

A: We want to start with the cardboard, test buoyancy, make something that would usually sink into the water float. It’s fun.

Q: Allison – Where would it be tested?

A: If the Kress lets us, the pool or duck creek or green bay.

The rest of the items are the groups projects, we discussed them at the last meeting we attended, CO2 car, spaghetti bridge, rat trap car, and the egg drop. It gets our members to work as a group, look into physics and other engineering aspects. We try to turn these into competitions as well. With new 3D printers, we want to print our CO2 cars 3D, which could cut costs and get other majors involved in the 3D printers. Power tools, we want to work up to bigger projects that we can compete in state wide and at the national level. They will be used for years and we want to get them and use them as quickly as possible. I know these power tools will allow us to implement bigger projects further on. The LMC trip, it is in Brown County, it’s our only trip and those who go on it will see machines close up and get a tour and interact with engineers and other jobs around machines. I have been to the LMC and they do a lot of testing. It is really good experience and I learned a lot. It is a small trip but the lower cost we can do for our members the better.

Questions/Comments:

Q: Brianna – For the trip, you have 15 students and 5 cars, do you think you’ll need 5 cars?

A: We are hoping we have more members by that point, we are looking for growth next year. We might not need all 5 cars so we would only use as many as we needed.

Q: Kaylie – Where are you planning on keeping the tools?

A: We were hoping the engineering department would have a storage unit for us, but that hasn’t happened yet. We aren’t really sure sine power tools are a little bigger than a drawer. The engineering suite has an extra room we can put them in for now.

Q: Allison – It says you want to disperse cost over a period of time, could you explain what you mean by that?

A: We are asking for all these now and then we won’t have to ask for more within the next few years.

Q: Allison – When we decide to make cuts we cut from the bottom up, is how you have the items listed in the budget prioritized that way?

A: Yes, and if we don’t get the tools this year we will continue to ask later on. Also the 3D printer should be down to about $450 since that changed.

* 1. Psi Chi: (Allee and Katrina)
		1. Committed – general supplies are for decorating booths and tables to advertise our org. Photo copy and duplication is for posters for our events. We need postage because we are an international society and we have to send mail out sometime. There is a plaque that gets updated every year with the officers and it can only hold 10 years, and we found out we were behind a year, so need to buy and new plaque and update it. We added money for Phi Chi induction decoration, they haven’t been updated in a long time and we want to make it look nice, those should last for 5 year. Under contractual we have 2 speakers, last semester we had a speaker come on campus and it was very beneficial and inspiring event and students learned about graduate school in the current years. The speaker talked about a lot of experiences and really told us how it is and didn’t sugar coat it. We try to get a speaker every semester, we are hoping to get a GB graduate student this semester, to help open our student’s eyes to the different things you can do with our major. Food is mostly for induction which is held every spring. Those invited in the fall and spring will be inducted in March, we do a social hour when the food is served, we try to provide more than cookies and juice since it is about dinner time. We invite friends and family of those being inducted and the professors as well. Under travel, every year we try to go to NPA, it is held in Chicago. It is an amazing experience, it is a place where you can present your research, students have to be accepted to go. It is costly for students and we want our students to go because it allows them to network and talk to other students in different areas, and learn a lot about other students’ research. We also encourage them to apply for Psi Chi grants that help pay it. Last year we were one of the biggest schools there, attendance wise, and we expect growth in attendance in the future as well, we expect 40 students to go next year.

Questions/Comments:

Q: Alex – $250/night for Chicago, is that too high?

A: We copied that from last year, neither of were on the officer team last

year so that could be subject to change.

Lea – I don’t remember what they paid last year, but I know it was

expensive.

We are trying to find the best prices we can and I will look into it soon, we

are hoping it is lower.

Q: Allison – At end of description there is a note that says $100 has been

added per cost for airplane tickets. We don’t really do that anymore,

could you explain that?

A: That is probably there because we copied it. We are driving down

there, no flying.

1. Discussion Items:
	1. Intertribal Travel request:

Allison entertained a motion to move this to immediate action, Mark moved. Brianna seconded. Voice vote. Intertribal Travel request passed for immediate action.

Discussion:

Allison – What are you thinking? They are within $40 range. They have money in agency account so ($4,300), we would be paying $585, trip is $877 in full. It is a $900 trip.

John – On Dday we don’t look at what their agency account is. They don’t have other travel either.

Allison – They just have a high agency… I am just pointing it out.

Courtney – Isn’t it not within the guidelines because it wasn’t presented 5 weeks in advance… wouldn’t it make sense for them to use their agency money for this and request for more another time?

Allison – I think they are coming only a week before. And this isn’t the first time they came so late, we told them to come sooner the first time and they didn’t.

Brianna – I agree with Courtney, we can’t base our decision off the money in agency.

Mark – Well, it’s kind of within the guidelines… but also not.

Allison – It is in the big ones, but not the small ones we’re not usually not picky about those.

Alexis – Honestly, I don’t see a problem with it. The one girl is a transfer so she’s probably just trying the best she can right now.

Allison – Yea, they kind of fell apart and now they are trying to get back together.

Brianna – Can we say sure we will approve, but you need to plan better from now on.

1. Action Items:
	1. Intertribal Travel request: Allison entertained a motion to vote on the Intertribal Travel request. Sam motioned. Mark seconded. Vote: 5-1-1, passed.
2. Adjournment: Allison entertained a motion to adjourn the meeting. Sam motioned. Mark seconded. Voice vote. Meeting adjourned at 6:31 pm.

Respectfully submitted by:

Miranda Kurzinski

SUFAC Administrative Assistant